

Community Management Center (CMC)

Profile



CMC
কমিউনিটি ম্যানেজমেন্ট সেন্টার
Community Management Center

Nuniagari (Professor Para), Palashbari, Gaibandha.

Cell: 01712 315591, 01974129363 Email: cmcaminul@gmail.com, saup.2002@gmail.com,

CMC Profile

1. **Name of the organization** : **Community Management Center (CMC)**
2. **Address of the Central Office** : Nuniagari (Professor Para), Palashbari, Gaibandha
Mob: No: 01712-315591, 01974127363
 E-mail: cmcaminul@gmail.com, saup.2002@gmail.com
3. **Year of Establishment** : 2009
4. **Legal Status** :

CMC is a non-governmental voluntary organization that was formally launched in 2009 and received registration under Department of Youth Development and NGO Affairs Bureau. The Number of Registration is given below:

Sl. No	Registration Authority	Registration Number	Registration of Date	Valid date (renewed)
1	Department of Social Welfare Service	Rang/102	29-09-2004	Continue
	Department of Youth Development	162	29-03-2009	Continue
2	NGO Affairs Bureau	3157	15-07-2018	Continue

5. **Contact Person of the Organization:** Name : Md. Aminul Islam Sarder
 Designation : Chief Executive
 Cell : 01712 315591

6. **Name of members of the executive committee/governing body:**

Name of Members	Designation	Principal Occupation	Qualification	experience of years in EC
Mohammad Asaduzzaman	President	Social Worker	M.A	24
Samirendra Mohan Goha Roy	Vice President	Social Worker	M.Sc	25
Md. Aminul Islam Sarder	General Secretary	Social Worker	B.A	32
Gariyel Mondal	Organizing Secretary	Social Worker	M.A	23
Most. Shamima Akhter	Treasurer	Social worker	M.A	12
Md. Shaharul Islam	Executive Member	Private Service	M.S.S	11
Most. Shahinoor Akter	Executive Member	Social Worker	M.S.C	07

7. Office Address:

a) Head Office Address:

Head Office Address	Nuniagari (Professor Para), Palashbari, Gaibandha
Telephones	01712-315591, 01974127363
E-mail	cmcaminul@gmail.com

b) Branch Offices Address:

Sl.No	Upazila Office Address	Contact Person
01	CMC Head & City Office, Address Nuniagari (Professor para) Palashbari, Gaibandha-5730	Md. Aminul Islam Sarder, Chief Executive Cell-01712 315591, Email: cmcaminul@gmail.com
02	CMC Liaison Office Mission Road, Sreemongal, Mowlavibazar	Mohammad Asaduzzaman Asad, Director Cell: 01974127363, Email: saup.2002@gmail.com
03	CMC Gaibandha Sadar Upazila Raghunathpur, Sadar, Gaibandha.	Mst. Rahela Pervin, Program Officer Cell: 01717 555228 , cmcaminul@yahoo.com
04	CMC Sadullahpur Project Office Daperhat Bazar, Sadullahpur, Gaibandha	Md. Abdur Rahim, Project Manager, Cell: 01723 555846
05	CMC Gobindaganj Project Office, Panthapara, Gobindaganj, Gaibandha	Shah Md. Rafiqul Islam, Project Officer Cell: 01740 805142

8. Staffs:

Like its General Committee /Executive Committee members, CMC has professional staff with extensive experience and specialization in the areas of savings & micro finance, agriculture, education, environment, health, water & sanitation, human resource development etc. The total number of regular and part-time staff is 137.

Number of Staff by Category:

Staff Category	Male	Female	Total
Management (Top Level)	3	2	5
Mid Level	2	1	3
Bottom Level	7	5	12
Total	12	8	20

8.1. List of Key Personnel:

Sl. No	Name	Position	Educational Qualification	Experience
01.	Mr. Md. Aminul Islam Sarder	Chief Executive	B.A	32 years
02.	Mr. Gayanath Sarker	Consultant	Master's in Development Studies	28 years
03.	Mr. Samirendra Guha Roy	Director	M.S.S	23 years
04.	Mr. Kaium Ahmed	Coordinator	M.S.S	10 years
05.	Mrs. Rahela Pervin	Program Officer	B.A	22 years
06.	Mr. Abdur Rahim	Project Manager	M.A	10 years
07.	Shah Md. Rafiqul Islam	Program Office	M.S.S	10 years
07.	Mr. Abdul Karim	Accounts Officer	M.Com	13 Years
08.	Mr. Md. Shafiqul Islam	Liaison Officer	Medical Technologist	8 years
09.	Mr. Md. Yunus Miah	Program Officer (Agriculture)	B.Sc. Ag.	25 years
10.	Mr. Md. Ashraful Alam	Program Officer (Education)	M.A	8 Years
11.	Ms. Jesmin Akhter	Accountant	M.Com	10 Years
12.	Mrs. Mahfuza Sultana	Trainer	M.A	15 Years

9. Management Structure of CMC:

CMC is attaching high priority on management, accountability and transparency, operating according to the approved Constitution of the organization; it has four types of organizational structures viz.:

- φ *General Committee*
- φ *Executive Committee*
- φ *Advisory Committee*
- φ *General Administration*

General Committee:

The GC of CMC comprising a group of dedicated qualified and experienced professionals from the society. The General Committee, consisting of 31 members organizes at least one general meeting annually. The General Committee approves the activities of the Executive Committee.

Executive Committee:

The Executive Committee is elected by the members of the General Committee for 2 years and is comprised of 7 members. It is the supreme committee to frame policies and guidelines to run the organization. The Chief Executive, appointed by the Executive Committee, acts as executor of decision made by the Executive Committee in accordance with the recognized rights and responsibilities of the designation. The Secretary is held responsible for implementation of decisions made by the EC. The CMC Executive Committee is:

◆ President	1
◆ Vice-President	1
◆ Secretary	1
◆ Treasurer	1
◆ Organizing Secretary	1
◆ Members	2
Total :	7

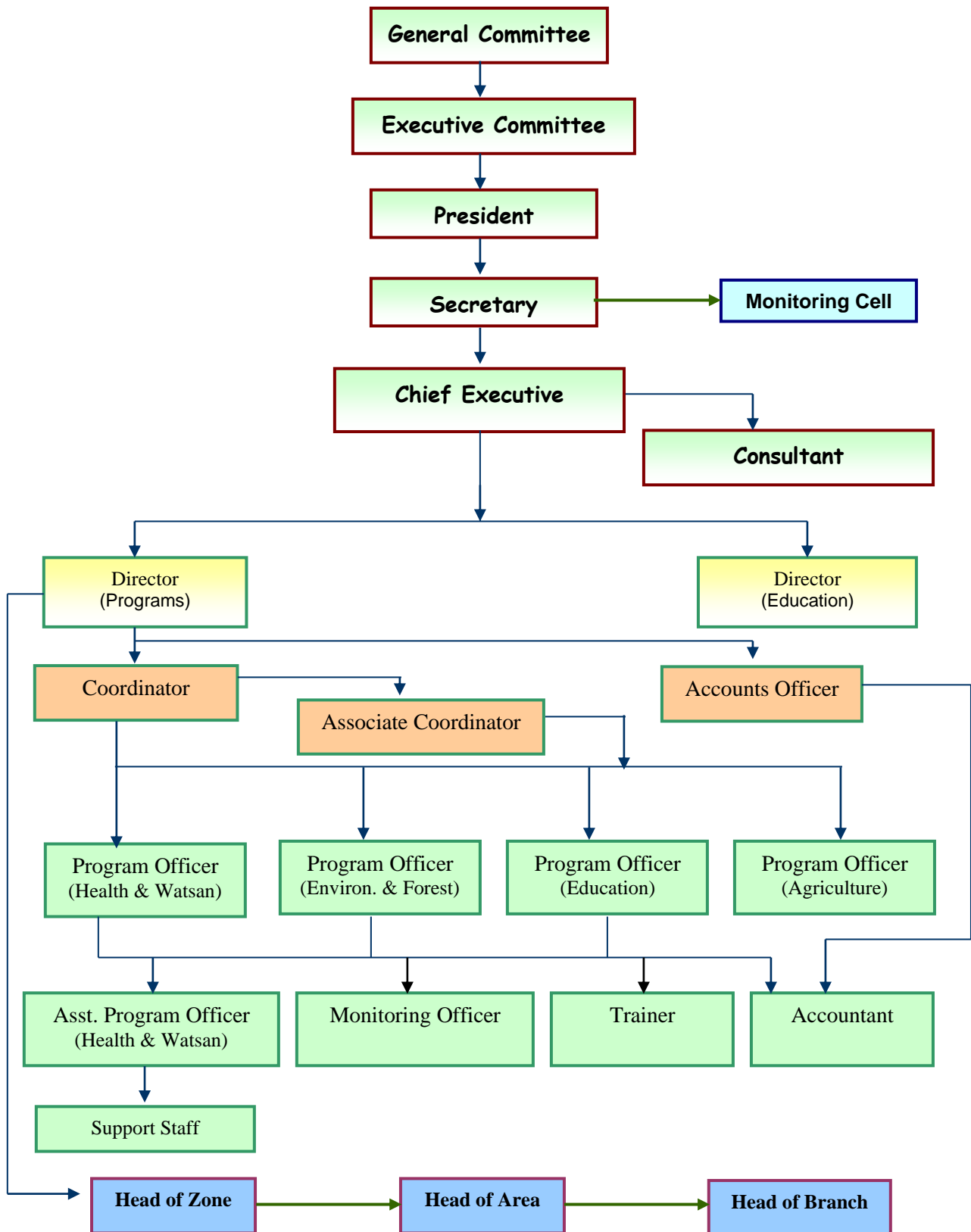
Advisory Committee:

Advisory committee comprised of 3 members will render advices relating to activities to be performed by the organization.

General Administration:

The Executive Director is the head of the administration; he is responsible for overall administration of the organization. He is responsible to President and Executive Committee through the secretary of the organization.

Organogram of CMC



10. Monitoring and Evaluation:

CMC has its own monitoring system for smooth and regular operation of all programs, comprising of data collection, data processing and reporting. Performance based monitoring and Evaluation system for staff management has been developed. Coordinator, Program Officers and Field Staffs - all have defined roles in the monitoring system based on their specified job description. The field offices send their information to head office in prescribed formats; which are compiled and analyzed by the head office staff for monitoring, reporting and necessary feed back to the field offices.

11. Transparency & Accountability:

CMC maintains transparency & accountability in all of its activities. Projects and programs are objectively evaluated by evaluators and the reports thereon are made available to the purposes. New items, features and progress reports are published regularly in the Mission's quarterly, monthly and occasional publications.

12. Accounts & Audit:

CMC's accounts are administered and managed, following standard accounting principles, by a full-fledged Finance & Accounts Division headed by Expert Accounts Personnel as the Admin & Finance Officer. The accounts are audited annually by a qualified Chartered Accounting Firm. The chief Executive and the Treasurer of CMC are jointly responsible for handling the funds of the organization.

13. Membership:

Names of some of networking partner NGOs are mentioned below:

- a. Credit and Development Forum (CDF)
- b. National Youth Forum of Bangladesh
- c. ADAB-Gaibandha Chapter
- d. STI/AIDS Network of Bangladesh
- e. Sushasoner Jonny Porcharavizan-SUPRE
- f. Ruppa Consortium

14. Funding Source:

- a. Global Fund for Children, USA
- b. Singapore International Foundation.
- c. NGO Forum for Public Health.
- d. International Voluntary Services-Bangladesh(IVS-B)
- e. Ministry of Social welfare.
- f. Bureau of Non-Formal Education under Primary and Mass Education Ministry through Lead NGO SKS Foundation and SaUP.
- g. Ministry of Women and Child Affairs
- h. BRAC Education support programme (ESP)

15. Introduction to CMC:

Poverty in Bangladesh is widespread. According to a World Bank estimate more than half of its 135 million populations live below absolute poverty measured in terms of minimum calorie intake per day, many of them are in extreme poverty. Around 84 percent of its population suffers from moderate to severe malnutrition. Infant mortality rate is as high as 79 per 1000 live births (1995). About two-thirds of the population does not have access to hygienic sanitation. Only 35 percent of the adult population can read and write. Over 30 percent of the primary-school age children do not enroll in any formal school. The drop out rate among those who enroll is as 60 percent before completing fifth grade. Women in general and poor women in particular are subject to deep-rooted discrimination and deprivation. The benefits of the government's growth oriented economic policies are yet to trickle down at the grass-root level. Given the gravity and dimensions of poverty prevalent in Bangladesh, government's initiatives to alleviate poverty are inadequate. The access of the poor to public development services is limited. Even existing large NGOs have been able to reach their services in total to about 57% of the poverty-stricken people until end of 1995. Population growth rate is more than 1.6 percent per annum and environmental degradation continues unabated. Drug use among a section of youths mainly caused by frustration and poverty are on increase.

Community Management Center (CMC) was established as a voluntary organization. In 2009, a group of professionals got convinced that social development is only possible if the problems and crisis of the common people are met. They felt that only voluntary attitude and dedication at micro-level might uplift the standard of life. At the very outset, CMC begun their work at community level and focused their concentration on education and health care.

Community Management Center (CMC)

Emergence of the organization

In the backdrop of above scenario, Community Management Center (CMC), a non-governmental, non-profitable and non-political development organization was funded in 2004 at the initiatives of a group of concerned citizens. This group is comprised of benevolent people from different professions.

VISION:

CMC aims at bringing social justice for women and working children eliminating discrimination against them and empowerment of rural poor providing development opportunities and welfare services.

MISSION:

To undertake integrated social development programs and increase mass-awareness to the target people of the society by self-employment, self-finance, self-dependent for upliftment of living standard of the poor particularly women and children.

GOAL AND OBJECTIVES:

Goal:

CMC has the goal for making advancement of society through people's participation especially of poor women, children and of down-trodden class in way as to

- a. *help in socio-economic and cultural fields, legal assistance,*
- b. *help children in overall fields for all out development of them,*
- c. *arrange trainings in the fields of agriculture and other so to redress unemployment,*
- d. *encourage agro forestry, home and roof gardening, and plantation program to upkeep environmental norms to help make the globe pollution free,*
- e. *work for the overall well being of the disables,*
- f. *work in the fields of health, sanitation, family planning and nutrition with an aim at building a healthy society,*
- g. *take attempt to render education service to the beneficiaries 9n possible ways,*
- h. *create awareness among poor people about their right, livelihood, social and cultural values for a better living,*
- i. *render all out service in agricultural fields for overall development and modernization,*
- j. *adopt development programs for the well being of the labor class,*
- k. *take program on poultry, fisheries and other development fields with a view to create employment in the country,*
- l. *adopt appropriate technology for utilizing water resources in agriculture and other development fields,*
- m. *organize symposium, workshop, seminar for creating awareness among people on democracy, wealth distribution, social justice, women's right and establish people's right,*
- n. *create awareness among people to realize public services,*
- o. *save and preserve social values, cultures from the hand of extinction,*
- p. *Establish women's right in every sphere of life and society.*

Objectives:

CMC aims at bringing social justice for women and working children eliminating discrimination against them and empowerment of rural poor providing development opportunities and welfare services. To above-mentioned goals, CMC has undertaken multifarious development program in the field for rural women organizing them in small groups and mobilizing their resources. However specific objectives of CMC are stated as below:

- a. *To enhance socio-economic condition of the poor and under-privileged especially women and children.*
- b. *To provide small credit so that families may engage themselves in agro-based or other income-generating activities.*
- c. *To promote IGAs so that families have a sustainable livelihood all the year round.*

- d. To help rural poor in building and strengthening organizational and resource mobilization capacity.
- e. To educate for awareness building among people on environmental issues for local and global benefits.
- f. To campaign and mobilize public opinion against women oppression, child labour and drug abuses.
- g. To confer primary & adult education in innovative ways with special emphasis to enhance overall literacy rate of the country.

CHARACTERISTICS OF BENEFICIARIES:

The beneficiaries of the organization are the poor women, representing landless and resource-poor rural families. A significant number of these women are single income-earners for the family. Keeping relevance to its objectives and vision CMC works for people in general to build a better tomorrow, giving its main trust on the poorest of the poor, the disadvantaged and marginalized people who include –

- ❖ *Disadvantaged children*
- ❖ *Adolescent and youth*
- ❖ *Special Need Children*
- ❖ *Indigenous Community*
- ❖ *Disadvantaged Women*
- ❖ *House who are landless or have a minimum land of house hold ;*
- ❖ *those who earn livelihood from physical labour;*
- ❖ *those who are illiterate and*
- ❖ *those who are child labour;*

GEOGRAPHICAL COVERAGE:

CMC concentrates mainly on rural areas, though it also has programme for Gaibandha District. Presently CMC is operational in 4 branches in 4 upazila, 30 unions / wards and 107 villages.

PROJECT/PROGRAM EXPERIENCE OF CMC :

S/L	Name of Project & Donor	Working Area	Major activates of the project	Beneficiaries
01.	Joyful Child Education Project Funded by: Global Fund for Children, USA	Gaibandha Sadar and Govindhaganj Upazila of Gaibandha District	<ul style="list-style-type: none"> • To operate the 4 learning center Indigenous and Poor Children (Age: 4-5 year) Per center 30 learner. • Ministerial hygiene and reproductive health session • Parents Meeting • Provide Education Materials • House visit for ensure education • Sports & cultural actives • Assistants device support for Disable children • Class monitoring • Training for teacher for Class room management & Joyful learning 	368 Indigenous and Poor Children

02.	Vulnerable Group Development (VGD) UN through MWCA (July 2019 to till now)	All Union of Gaibandha Sadar upazila of Gaibandha.	<ul style="list-style-type: none"> • Group Formation & Capacity Building • Realized Saving & Credit Support • IGA Training • Awareness rising 	2421 Vulnerable Women
03.	Pre Primary School Program Funded by BRAC (2009 to 2017)	Palashabari upazila of Gaibandha District	<ul style="list-style-type: none"> • Quality of Education Service & Mothers Language • Established 10 Learning Center • Child Rights • Parents Meeting • Provide Education Materials • House visit for ensure education • Sports & cultural actives • Assistants device support for Disable children • Class monitoring • Training for teacher for Class room management & Joyful learning 	300 Children
04.	Post Literacy and Continuing Education for Human Development (PLCEHD) BNFE through Ministry of Primary and Mass Education (2009 to 2010)	Pirganj Upazila of Rangpur District.	<p>CMC takes education program as reciprocal and vital part to achieve its mission along with other programs. To combat the curse of illiteracy and to cope with the steam of development feels CMC to instate the education program for its members. As a result it starts the education program organizational own fund BNFE through Ministry of Primary and Mass Education.</p> <p>Purpose of Education Program:</p> <ol style="list-style-type: none"> 1. To provide facilities up to the remote rural areas for the Adult Man & Women of poor families to get the access of enrollment in non-formal schools who have never been enrolled in formal schools. 2. To educating the Adult Man & Women without disrupting the involvement and income from the IGA run by the Adult Man & Women. 3. To educate the adult so that they can involve themselves with the development process. 4. To raise consciousness about literacy for all. 5. To increase literacy rate of the nation. 	Established 35 learning center of Adult Male and 35 learning center of Adult Women. Total Beneficiaries 1050.

05.	Popular Theater for Awareness Rising about Water & sanitation, Supported By NGO Furam (2004 to till)	Palshabari Gaibandha	<ul style="list-style-type: none"> • Theater show for to be aware about water & Sanitation • Video Show • Drama & folk song • Water & Sanitation Fair • Pestering • Publicities • Social mobilization 	Mass population
06.	Program Based Networking Project with youth Association and Youth Department. (December 2010 to 2013)	Palshabari Gaibandha	<ul style="list-style-type: none"> • IT Training • IGA • Issue based Training • Awareness 	670 Youth
07			•	

Logistics and Assets of CMC:

Sl. No.	Particulars	Number of Quantity
01	Motor Cycle	02 nos.
02	Bi-Cycle	10 nos.
03	Laptop Computer	01 no.
04	Desktop Computers	03 nos.
05	Dot-matrix printer	02 nos.
06	White Board	05 nos.
07	Black Board	38 nos.
08	Flip Stand	03 nos.
09	Overhead Projector	02 nos.
10	Camera	03 nos.
11	Video Camera	01 no.
12	File Cabinet	05 nos.
13	Steel Almira	05 nos.
14	Water Filter	01 nos.

Next Journey (Future Program Initiative for CMC)

CMC developed future plan for organization and identified their tacks for future journey. Our future programs are:

1. Livelihood Development through Agro-based Initiatives.
2. Rights based Initiatives
3. Mobilization on Health Security.
4. Disability Development and
5. Climate Change

Contact Person:

Md. Aminul Islam Sarder

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